

Commission including allotments, fiscal matters, and contracts relating to the operation of the Commission within the laws, rules, and regulations set forth by the Federal Government.

(2) The authority under this paragraph is redelegated to the Director, Office of Budget and Financial Management.

(b)(1) Authority is delegated to the Director, Bureau of Administration, to classify all positions GS-1 through GS-15 and wage grade positions.

(2) The authority under this paragraph is redelegated to the Director, Office of Personnel.

[59 FR 954, Jan. 7, 1994, as amended at 59 FR 44641, Aug. 30, 1994. Redesignated and amended at 59 FR 62330, Dec. 5, 1994]

#### Subpart D—Public Requests for Information

##### § 501.41 Public requests for information and decisions.

(a) General. Pursuant to 5 U.S.C. 552(a)(1)(A), there is hereby stated and published for the guidance of the public the established places at which, the officers from whom, and the methods whereby, the public may secure information, make submittals or requests, or obtain decisions, principally by contacting by telephone, in writing, or in person, either the Secretary of the Commission at the Federal Maritime Commission, 800 North Capitol Street, NW., Washington, DC 20573, or the Area Representatives listed in paragraph (d) of this section. See also part 503 of this chapter.

(b) The Secretary will provide information and decisions, and will accept and respond to requests, relating to the program activities of the Office of the Secretary and of the Commission, generally. Unless otherwise provided in this chapter, any document, report, or other submission required to be filed with the Commission by statute or the Commission's rules and regulations relating to the functions of the Commission or of the Office of the Secretary shall be filed with or submitted to the Secretary.

(c) The Directors of the following bureaus and offices will provide information and decisions, and will accept and

respond to requests, relating to the specific functions or program activities of their respective bureaus and offices as set forth in this chapter; but only if the dissemination of such information or decisions is not prohibited by statute or the Commission's Rules of Practice and Procedure:

- (1) Office of the General Counsel;
- (2) Office of the Administrative Law Judges;
- (3) Office of the Managing Director;
- (4) Office of the Inspector General;
- (5) Office of Equal Employment Opportunity;
- (6) Bureau of Enforcement;
- (7) Bureau of Economics and Agreement Analysis;
- (8) Bureau of Tariffs, Certification and Licensing;
- (9) [Reserved];
- (10) Bureau of Administration;
- (11) Office of Personnel;
- (12) Office of Budget and Financial Management;
- (13) Office of Information Resources Management;
- (14) Office of Administrative Services; and
- (15) Office of Informal Inquiries, Complaints and Informal Dockets.

(d) The Area Representatives will provide information and decisions to the public within their geographic areas, or will expedite the obtaining of information and decisions from headquarters. The addresses of these Area Representatives are as follows. Further information on Area Representatives, including Internet E-mail addresses, can be obtained on the Commission's home page on the World Wide Web at "www.fmc.gov."

#### *Los Angeles*

Los Angeles Area Representative, U.S. Customs House Building, P.O. Box 3164, 300 S. Ferry Street, Room 1018, Terminal Island Station, San Pedro, CA 90731

#### *Miami*

Miami Area Representative, Customs Management Center, 909 SE, 1st Ave., Room 736, Miami, FL 33131

**Federal Maritime Commission**

**§ 501.41**

*New Orleans*

New Orleans Area Representative, U.S.  
Customs House, 423 Canal Street,  
Room 303, New Orleans, LA 70130

*Seattle*

Seattle Area Representative, U.S. Customs,  
3236 16th Ave., SW, Seattle, WA  
98134

*North Atlantic*

North Atlantic Area Representative,  
Federal Maritime Commission, 800

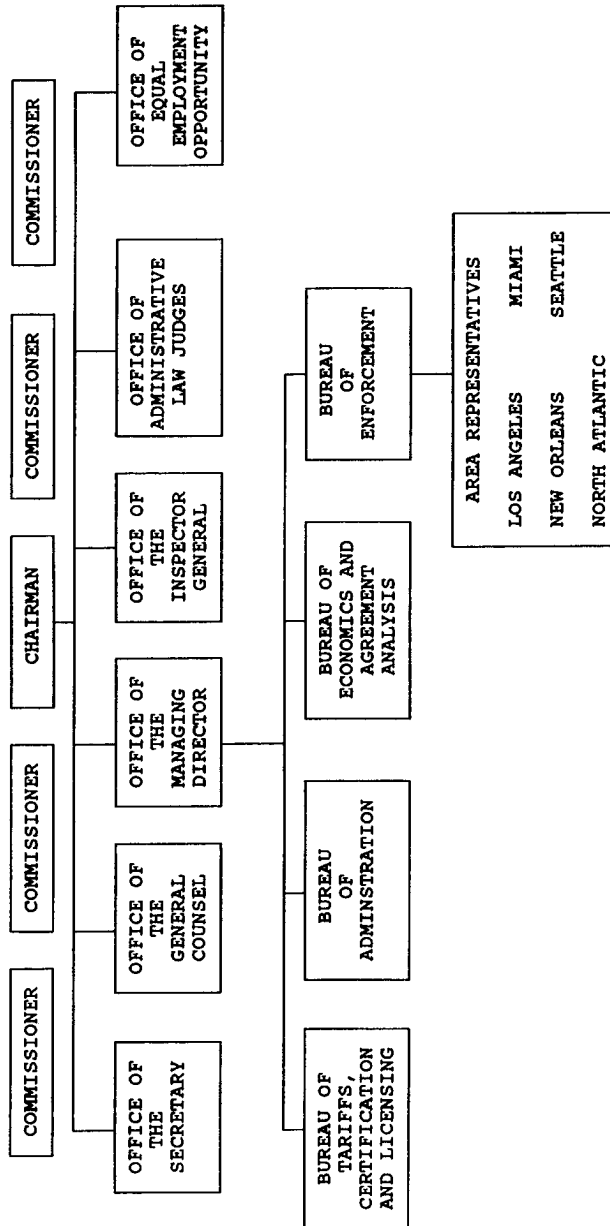
North Capitol Street, NW., Suite 928,  
Washington, DC 20573

(e) Any document, report or other submission required to be filed with the Commission by statute or the Commission's rules and regulations relating to the specific functions of the bureaus and offices shall be filed with or submitted to the Director of such Bureau or Office.

[59 FR 954, Jan. 7, 1994, as amended at 59 FR 67228, Dec. 29, 1994; 60 FR 57941, Nov. 24, 1995; 61 FR 51231, Oct. 1, 1996]

APPENDIX A

FEDERAL MARITIME COMMISSION  
ORGANIZATION CHART



## PART 502—RULES OF PRACTICE AND PROCEDURE

### Subpart A—General Information

Sec.

- 502.1 Scope of rules in this part.
- 502.2 Filing of documents; hours; mailing address.
- 502.3 Compliance with rules or orders of Commission.
- 502.4 Authentication of rules or orders of Commission.
- 502.5–502.6 [Reserved]
- 502.7 Documents in foreign languages.
- 502.8 Denial of applications and notice thereof.
- 502.9 Suspension, amendment, etc., of rules in this part.
- 502.10 Waiver of rules in this part.
- 502.11 Disposition of improperly filed documents and ex parte communications.
- 502.12 Applicability of Federal Rules of Civil Procedure.

### Subpart B—Appearance and Practice Before the Commission

- 502.21 Appearance.
- 502.22 Authority for representation.
- 502.23 Notice of appearance; written appearance; substitutions.
- 502.24 Practice before the Commission defined.
- 502.25 Presiding officer defined.
- 502.26 Attorneys at law.
- 502.27 Persons not attorneys at law.
- 502.29 Hearings.
- 502.30 Suspension or disbarment.
- 502.31 Statement of interest.
- 502.32 Former employees.

EXHIBIT NO. 1 TO SUBPART B [§§ 502.23, 502.26, 502.27]—NOTICE OF APPEARANCE

### Subpart C—Parties

- 502.41 Parties; how designated.
- 502.42 Bureau of Enforcement.
- 502.43 Substitution of parties.
- 502.44 Necessary and proper parties in certain complaint proceedings.

### Subpart D—Rulemaking

- 502.51 Petition for issuance, amendment, or repeal of rule.
- 502.52 Notice of proposed rulemaking.
- 502.53 Participation in rulemaking.
- 502.54 Contents of rules.
- 502.55 Effective date of rules.
- 502.56 Negotiated rulemaking.

### Subpart E—Proceedings; Pleadings; Motions; Replies

- 502.61 Proceedings.

- 502.62 Complaints and fee.
- 502.63 Reparation; statute of limitations.
- 502.64 Answer to complaint; counter-complaint.
- 502.65 Replies to answers not permitted.
- 502.66 Order to show cause.
- 502.67 [Reserved].
- 502.68 Declaratory orders and fee.
- 502.69 Petitions—general and fee.
- 502.70 Amendments or supplements to pleadings.
- 502.71 Motions for more definite statement.
- 502.72 Petition for leave to intervene.
- 502.73 Motions.
- 502.74 Replies to pleadings, motions, applications, etc.
- 502.75 Proceedings involving assessment agreements.
- 502.76 Brief of an amicus curiae.

EXHIBIT NO. 1 TO SUBPART E [§ 502.62] —COMPLAINT FORM AND INFORMATION CHECKLIST

EXHIBIT NO. 2 TO SUBPART E [§ 502.64] —ANSWER TO COMPLAINT

EXHIBIT NO. 3 TO SUBPART E [§ 502.72] —PETITION FOR LEAVE TO INTERVENE

### Subpart F—Settlement; Prehearing Procedure

- 502.91 Opportunity for informal settlement.
- 502.92 Special docket applications and fee.
- 502.94 Prehearing conference.
- 502.95 Prehearing statements.

EXHIBIT NO. 1 TO SUBPART F [§ 502.92]—APPLICATION FOR REFUND OF OR WAIVER FOR FREIGHT CHARGES DUE TO TARIFF ERROR

### Subpart G—Time

- 502.101 Computation.
- 502.102 Enlargement of time to file documents.
- 502.103 Reduction of time to file documents.
- 502.104 Postponement of hearing.
- 502.105 Waiver of rules governing enlargements of time and postponements of hearings.

### Subpart H—Form, Execution, and Service of Documents

- 502.111 Form and appearance of documents filed with Commission.
- 502.112 Subscription and verification of documents.
- 502.113 Service by the Commission.
- 502.114 Service and filing by parties.
- 502.115 Service on attorney or other representative.
- 502.116 Date of service.
- 502.117 Certificate of service.
- 502.118 Copies of documents for use of the Commission.